

Skeffling Parish Council

Minutes of meeting held on 1st March 2022

Present:- Cllr R. Newsam Chair **(RN)**

Cllr D. Gent **(DG)**

Cllr L Payne **(LP)**

Cllr P Payne **(PP)**

Cllr H. Wykes **(HW)**

Clerk – L. Purdon

- 1/ Apology received - non
- 2/ Councillors to disclose interests in matters arising – non
- 3/ To confirm Minutes of the meeting held on 1st February 2022 – proposed by **DG**, seconded by **RN**
PP and **HW** abstaining.
- 4/ Matters arising – to consider any matters arising from the February meeting – **RN** advised that the Planning Consultation for St Helens Church had been approved
- 5/ To agree a Schedule of Payments and Statement of Accounts for March–
Clerk's Salary (February) £110.00 agreed by all and **RN** issued a cheque to cover this amount
- 6/ To receive Clerk and Councillor updates – **DG** advised that he is aware of a Shepherds Hut situated on Out Newton Road and questioned the need for planning permission. After discussion it was agreed that should it come to our attention that it is being used for a holiday let, we will advise the Resident that planning Permission should be applied for.
RN advised that there is a bridge in need of repair on the footpath on the public right of way and this has been reported to East Riding of Yorkshire Council via their website.
- 7/ To note correspondence received –
South East Holderness Parish/Town News
East Riding Local Plan Update
Town and Parish Council Network Meeting Dates
1/04201/PLB St Helens Church Planning Consultation Update
Networking Breakfast to launch the Women in the workforce project
John Harris Walking England details
- 8/ To receive an update on the Bank Account – Clerk advised this is still ongoing
- 9/ To discuss Emergency Plans – this was discussed at length and it was voted on and agreed to have put an Emergency Plan in place. Clerk to email all Councillors a draft plan for consideration And the level of details to be used in the plan to be agreed at the next meeting.
- 10/ To adopt a revised Code of Conduct – It was agreed by all to adopt the revised Code of Conduct, proposed By **RN**, seconded by **HW** Clerk to email a copy to all Councillors for their information.

- 11/** To Review and adopt Standing Orders - this was agreed by all, proposed by **RN**, seconded by **PP**
- 12/** To review and adopt Financial Regulations – this was agreed by all, proposed by **RN**, seconded by **DG**
- 13/** To review and adopt GDPR Data Protection Policy – this was agreed by all, proposed by **HW**, seconded by **DG**.
- 14/** To consider the Town and Parish Council Charter – this was agreed by all, **RN** and **Clerk** added their Signatures to the Charter.
- 15/** To discuss 'Major Acre' – this was discussed at length and despite the approach by **RN** plans still have Not been submitted and it was agreed that this matter will be referred to East Riding of Yorkshire Council.
- 16/** To discuss Insurance Renewal – **RN** advised that the insurance is due for renewal on 14th April at a cost of £725.15 this amount also includes an increase due to the cost of Employers Liability Insurance. After discussion it was agreed to renew with the current Insurance Company but to source new quotes before renewal next time. Proposed by **RN**, seconded **DG**, **PP** to update the Asset List.
- 17/** Members of the public are invited to address the Council – non
- 18/** A.O.B. – non

Meeting closed at 20.40pm
Next meeting on 5th April 2022



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Accounts for Approval - March 2022

Expenses

Clerk's salary (March)	110.00
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Total	<hr/> 110.00
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<u>Receipts</u>	Nil
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Balance at Bank	3139.58
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